



## Candy Cane Lane Parade Checklist

**Deadline for returning a completed entry form is:  
Friday, October 22 by 5 p.m.**

Incomplete entries will not be considered for the parade.

Do not mail your application before you have checked and completed all the items below.

- All Application parts Signed and Dated.
- Description of Entry & Background Information for Parade Announcer. Please be descriptive. Give an interesting point about your entry for announcers.
- Rules and Regulations acknowledgement form signed and returned.
- Copy of Proof of Group Liability Insurance Endorsement Naming Downtown Visalians, City of Visalia and Cal Trans as Additionally Insured.
- Copy of the DMV Required Insurance for all Towing Vehicles/Single Vehicle Participants.
- Signed and Dated Release of Liability Form for Minor Children.
- Appropriate Fee.
- Line-up packets will need to be *picked up when we have contacted you with a date and time.*

**Date of Parade: Monday, November 29<sup>th</sup> at 6:30pm**

**APPLICATION PART I of II**

**DEADLINE: 5:00 P.M. FRIDAY, OCTOBER 22**

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Name of the Organization

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Person in Charge of the Entry **All Contact Will Be Made With This Person**

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Mailing Address **All Correspondence Will Be Sent to This Address.**

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Day Phone

Evening Phone

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Email Address-Please Print CLEARLY

OFFICE USE ONLY

FLOAT S or P BAND

VEHICLE VEHICLE GROUP

EQUESTRIAN MARCHING GROUP

MUSIC NO MUSIC

OFFICE USE ONLY

DATE RECEIVED: \_\_\_\_\_ AMOUNT PAID: \_\_\_\_\_ CHECK # \_\_\_\_\_ VISA MC CASH

COMPLETE ENTRY: YES NO ITEMS NEEDED: Liability Insurance - Release for Minor - Signed Rules & Regulations

Notes \_\_\_\_\_

## **Groppetti Automotive Family's Candy Cane Lane Parade Downtown Visalia**

Sections A & B are REQUIRED and must be completed before the application will be considered.

Use separate page if needed.

**A. PROVIDE INFORMATION ABOUT YOUR ENTRY FOR ANNOUNCERS IN 50 WORDS OR LESS.** This cannot be a commercial. Be descriptive. (Example: note a point of interest for your entry. How many years have you participated in the parade. Who decorated the entry? What is the focal point of your entry?)

**B. DESCRIBE IN DETAIL OR SKETCH YOUR ENTRY AND HOW IT WILL BE DECORATED FOR THE ANNOUNCERS.**

APPLICATION PART III of III

**PARADE ENTRY:**

MARK ONLY ONE ENTRY PER APPLICATION

- |  |  |
|--|--|
| <input type="checkbox"/> Band                    | <input type="checkbox"/> Marching Unit 30 costumed members |
| <input type="checkbox"/> Vehicles Group up to 12 | <input type="checkbox"/> Single Vehicle                    |
| <input type="checkbox"/> Float-Pulled by Semi    | <input type="checkbox"/> Equestrian                        |
| <input type="checkbox"/> Float-Pulled by pickup  |  |

FLOAT DECORATIONS: (please mark one only) only those floats entered under and decorated with the official parade theme will be eligible for the Sweepstake Award.

- Official Parade Theme **“Have Your ELF a Merry Little Christmas”**  
 Christmas

**Entry will have Music:** YES or NO

**FEES:**

**BANDS: \$ 50.00**

**NON-PROFIT ENTRY FEE: \$150.**

**REQUIRED NON-PROFIT TAX ID NUMBER:** \_\_\_\_\_

**EQUESTRIAN FEE: \$300 MUST PROVIDE OWN CLEAN UP OR BAG HORSES**

**ALL OTHER ENTRIES: \$300.**

**APPLICATION DEADLINE: 5:00 P.M. FRIDAY, OCTOBER 22<sup>ND</sup>.**

**PACKETS WILL NOT BE MAILED. WE WILL CONTACT YOU TO SET UP A DATE AND TIME TO ATTEND A MANDATORY DISEMBARKING ORIENTATION AND PICK UP YOUR PARADE PACKET.**

RETURN THIS PAGE WITH THE ENTRY FEE AND ALL APPROPRIATE FORMS TO:

Downtown Visalians  
120 S Church St  
Visalia, CA 93291  
Phone: 559.732.7737 Email: lauren@downtownvisalia.com



# **RULES & REGULATIONS 2021**

This is a FAMILY ORIENTED parade.

It is not an appropriate venue for commercial advertising, political ideology, campaigns or social statements.

Lights, Music & Costumes are strongly encouraged by parade organizers and Channel 30, our media sponsor who will be live streaming the parade on their social media and website.

## **SAFETY STANDARDS**

**NO OBJECTS/CANDY OF ANY KIND MAY BE THROWN FROM OR HANDED OUT FROM ANY PARADE UNIT. FAILURE TO COMPLY MAY RESULT IN EXPULSION FROM FURTHER PARADES.**

## **GENERAL INFORMATION**

**PARADE ORIENTATION:**      PACKETS WILL NO LONGER BE MAILED. THEY WILL NEED TO BE PICKED UP AND YOU WILL HAVE TO ATTEND A DISEMBARKING ORIENTATION WHEN YOU DO PICK UP YOUR PACKET AND NUMBER.

**NO SIRENS & HORNS:**      WE WILL NO LONGER ALLOW HORN BLOWING AND SIRENS SOUNDING BETWEEN SANTA FE & CHURCH. THE COMMENTATORS FROM ABC 30 THAT ARE BROADCASTING THE PARADE ARE COMPLETELY DROWNED OUT AND YOUR ENTRY INFORMATION CAN'T BE HEARD.

**PARADE MARSHALS:**      MARSHALS HAVE THE AUTHORITY TO REMOVE ENTRIES FROM THE PARADE. GROUPS NOT FOLLOWING REQUIREMENTS OF PARTICIPATION WILL BE DENIED SUBSEQUENT PARTICIPATION.

**FIRE EXTINGUISHERS:**      MUST BE CARRIED ON ALL FLOATS AND TOWING VEHICLES.

**SANTAS:**      REPLICAS OF SANTA OR PERSONS DRESSED AS SANTA **WILL NOT BE ALLOWED** IN THE PARADE. SANTA HAS AN "OFFICIAL SANTA FLOAT." SANTA HATS ARE ALLOWED.

**PARTICIPATION:**      AN ORGANIZATION HAVING MORE THAN ONE DIVISION MAY HAVE UP TO 3 ENTRIES. EACH DIVISION MUST BE ENTERED INDIVIDUALLY WITH A SEPARATE ENTRY FEE. INSURANCE MUST INDICATE EACH DIVISION IS FULLY INSURED.

**PARADE NUMBERS:**      PARADE NUMBERS ARE ASSIGNED AT RANDOM AND GROUPS OR DIVISIONS OF AN ORGANIZATION CANNOT BE GUARANTEED A SPECIFIC LINEUP POSITION.

**FEES:**      FEES FOR APPLICATIONS BY THE DEADLINE (Oct 22) FOR NON-PROFIT IS \$150. FEES FOR COMMERCIAL ENTRIES \$300. DEADLINES ARE ENFORCED. **FEES ARE NON-REFUNDABLE.** APPLICATIONS WILL NOT BE ACCEPTED AFTER OCTOBER 21, 2019.

**COMMERCIAL:**

COMMERCIAL MEANS A FOR-PROFIT ENTITY.

**NON-PROFIT:**

MUST PROVIDE A "NON-PROFIT TAX ID" NUMBER ON YOUR OFFICIAL ENTRY FORM.

**SIZE LIMITATIONS:**

HEIGHT: 13 FEET  
LENGTH: 40 FEET PLUS THE TOWING VEHICLE

**INSURANCE:**

REQUIRED FOR ALL ENTRIES. SAMPLE FORMS ENCLOSED.

## **PARADE REQUIREMENTS**

**Not acceptable parade entries:**

Single passenger cars, personal vans, commercial mascots /representations, representations of Santa Claus, limousines, similar "other" as determined. Commercial vehicles unless being used as a tow vehicle.

**Acceptable vehicles:** Each vehicle must be 75% decorated. A maximum size of 3' X 3' sponsor sign (name only) may be displayed on two sides of the vehicle.

- i. Royalty/VIP Vehicle: may ride in a single car or limousine.
- ii. Vehicle Clubs: motorcycle, novelty, classic, antique: limited to 12 in a group. Vehicles must drive in two side-by-side lines in close formation.

## **FLOAT REQUIREMENTS**

1. All floats must be 100% decorated and skirted. Towing vehicles must also be 25% decorated. Towing vehicles are allowed to have a 3 X 3 foot sponsor sign (name only) displayed.
2. Floats may be decorated in accordance with the Theme of the parade, Christmas, or Biblical but they will not be considered for the sweepstakes award. Only floats decorated in the theme of the parade will be eligible for Sweepstakes Award.
3. Personalities or mascots will be allowed if they are on a float and if they are in compliance with the theme/category of the parade.

3. A banner with the name of the organization and a message appropriate to the theme/category not to exceed 25% of the skirting may be displayed on three sides of the float.
4. Towing vehicles must be 25% decorated. A maximum 3' X 3' sponsor sign (name only) may be displayed on two sides of the towing vehicle.
5. All floats must be towed by either: pick-up, agricultural tractor, semi-tractor, auto or equestrian unit.
6. All floats are strongly encouraged to have lights and music powered by a generator or battery.
7. Participants riding on a float and those escorting the float are to be in costume in accordance with the theme/category of the parade.

### **MARCHING UNIT REQUIREMENTS**

1. Marching units, other than bands or armed services, are limited to 30 participants including escorts. Units must be in costume according to the theme/category of the parade.
2. Only those adults assigned by the director of a marching unit may accompany the group and must be in costume.
3. The parade is a continuous forward moving event. Do not stop to perform along the route.
4. For safety reasons and to insure the continued forward motion of the parade, marching units should not include those under the age of 6. Marching units do not stop to perform.
5. Solo majorettes must be accompanied by a band or baton corp ages 6 and older.

### **EQUESTRIAN UNITS**

1. All equestrian units must provide liability insurance for the animals. Downtown Visalians will provide clean-up crew upon request.

I have **read and understand the Rules and Regulations** for the 2021 Candy Cane Lane Parade.

**Please sign and return bottom portion with your completed entry forms and fees.**

Our entry will comply with all the rules and regulations. Failure to comply could result in removal from the line up or expulsion from being able to participate in upcoming years. I understand there is a firm deadline for returning entry forms to the Downtown Visalians office. If your entry does not meet this deadline, we will be place you on the mailing list for the next Candy Cane Lane Parade.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Release & Indemnity Agreement for Minor Children**

**FORM #1**

**Use form #1 if the group/organization has a signed release on file for each minor.**

Group/organization/parade entry: \_\_\_\_\_

\_\_\_\_\_  
I, the undersigned, as responsible person, affirm this organization has on file from each parent or legal guardian of participating minor a release & indemnity form.

\_\_\_\_\_  
Signature of responsible party for the organization.

Organization Phone Number: \_\_\_\_\_

**FORM #2**

**Use one Form #2 per child if there is no group release on file with the organization.**

Group/organization/parade entry: \_\_\_\_\_

I, the undersigned, parent or legal guardian of \_\_\_\_\_ a minor, hereby agrees to allow such minor to participate in the Candy Cane Lane Parade. I realize that unanticipated and unexpected dangers may arise while the event is in progress and during other activities associated with this event. I voluntarily agree to accept any and all risks of injury, death or damages of any nature resulting directly or indirectly from such minor's participation in this event.

Minor Child's Name: \_\_\_\_\_

Please Print

Print Parent/Guardian Name: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Legal Guardian's Signature: \_\_\_\_\_

Make copies as needed.